

## Vendor Information

Please review the terms and conditions below, then return the registration form with payment before May 1st. There will be four events.

**May 28 – June 25 – July 30 – August 27**

from **5:00 p.m. - 8:00 p.m.**

**Dale Park** (Near Brink's – formerly the Depot)

**Downtown Sterling, IL**



### Terms and Conditions:

- Booths are reserved basis on a first come, first serve basis. **The fee for booth space is \$15 per event date or \$50 for all four events.** We reserve the right to limit the number vendors in a particular category (i.e. jewelry)
- Sterling Main Street Event Coordinators may choose to deny a vendor based on appropriateness of products and duplication of vendors.
- All Vendors (including Direct Sales) **should have cash & carry items available.**
- Setup begins at 3:30 p.m. **Must be setup and ready for customers by 5:00 p.m.**
- There will be **NO** access to electricity. **Please bring your own power source if needed.**
- Booth sizes are limited to roughly 10' wide. If you require more space please contact us to request to purchase additional booth space. We reserve the right to limit booth space per vendor.
- Participants are responsible for the set-up and clean up of their booths, and **must provide their own tables.** Participants shall not impair other booths, sidewalks or stores (i.e. sign or display blockage).
- Participants are required to stay the whole time of the event. Those leaving early (unless weather related) will be subject to not being asked to return the next year.
- Participants are asked to notify Sterling Main Street if they can not make it to the market for any reason. Other like vendors may be on a list to fill a similar vendor type spot. No shows/No calls = Not asked back.
- The rules and regulations of the City of Sterling shall be followed.
- Vendors keep all profits from their booths.
- You will receive confirmation of your booth registration by email. Any duplicate vendors not accepted will be notified and payment returned. Vendor fee is nonrefundable once your space has been confirmed.
- All Booths will be outdoors. In the event of bad weather conditions and the market is cancelled, staff will do our best to reschedule the market. If a suitable date is not, the fee is non-refundable and we thank you for your donation.

If you have questions or requests contact Sterling Main Street 815-626-8610 or email [lori@sterlingmainstreet.org](mailto:lori@sterlingmainstreet.org)

## Vendor Registration



Name \_\_\_\_\_

Business Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Mobile \_\_\_\_\_

E-mail \_\_\_\_\_

Brand/Brief description of product(s): \_\_\_\_\_

Business Website, Facebook or Instagram Name: \_\_\_\_\_

**Event Date(s) Requested:**      Thursday, May 28, 2020 \_\_\_\_\_      Thursday, June 25, 2020 \_\_\_\_\_

   Thursday, July 30, 2020 \_\_\_\_\_      Thursday, August 27, 2020 \_\_\_\_\_

**Payment Enclosed:** (1) Event \$15 \_\_\_\_\_ (2) Events \$30 \_\_\_\_\_ (3) Events \$45 \_\_\_\_\_ (4) Events \$50 \_\_\_\_\_

Please return this registration form with payment by May 1st:

Sterling Main Street  
318 First Avenue, PO Box 261  
Sterling, IL 61081

*I have read and understand the terms and conditions of the Event.*

Vendor Signature: \_\_\_\_\_